

**Venue: Office of the Vice-Chancellor, Dr. Babasaheb Ambedkar Technological University**

A meeting of all the members of IQAC was convened on 23-12-2011 at 4.30 p.m.

Following members attended the meeting:

1. Dr. R. B. Mankar (Chairman)
2. Dr. P.V. Vijay Babu (Internal Member - Senior Teacher)
3. Dr. P.K. Katti (Internal Member - Senior Teacher)
4. Prof. S. R. Sutar (Internal Member - Senior Teacher)
5. Prof. V. P. Jawanjali (Internal Member - Senior Teacher)
6. Dr. S. M. Pore (Internal Member - Senior Teacher)
7. Dr. M. A. Dabhade (Invited Member - Teacher)
8. Dr. M. Sadaiah (Invited Member - Teacher)
9. Dr. R. S. Pawade (Invited Member - Teacher)
10. Dr. R. P. Kate (Invited Member from Administration)
11. Shri. S. P. Vaidya (Invited Member from Administration)
12. Prof. H. N. Warhatkar (Invited Member from Administration)
13. Dr. V. G. Sargade (Member Secretary)

Following members could not attend the meeting:

1. Dr. P.K. Brahmanekar
2. Dr. S. L. Nalbalwar
3. Dr. L.N. Singh
4. Dr. H.A. Mujawar
5. Prof. A.P. Shesh
6. Dr. G. M. Deshmukh
7. Prof. M.P. Bhagat
8. Prof. V. J. Kadam
9. Shri. V. S. Chavan
10. Dr. V. J. Bansod

- A review of the execution of the decisions taken during the last meetings was taken.
- It was noticed that preparation of AQAR is in progress but needs to be accelerated.
- It was requested that those Heads of the Departments who could not submit AQAR till now, should complete this task at the earliest possible.

- It was noticed that following issues were pending:
  - a. Formation of Guidance and Counseling Cell
  - b. Formation of Parent-Teacher Association
  - c. Submission of Work-load and Time Table for all B.Tech. classes except first year
  - d. Sending Letters to parents regarding attendance and performance of their wards

The meeting ended with thanks to the chair.

The next meeting will be held on 20<sup>th</sup> January, 2012.

**Dr. V. G. Sargade**  
**Member - Secretary**