

Venue: Office of the Vice-Chancellor, Dr. Babasaheb Ambedkar Technological University

A meeting of all the members of IQAC was held on 20-07-2012 at 4.30 p.m.

Following members attended the meeting:

1. Dr. R. B. Mankar (Chairman)
2. Dr. P.V. Vijay Babu (Internal Member - Senior Teacher)
3. Dr. P.K. Brahmanekar (Internal Member - Senior Teacher)
4. Dr. Neeraj Agrawal (Invited Member from Administration)
5. Dr. S. M. Pore , Internal Member - Senior Teacher
6. Dr. P.K. Katti (Internal Member - Senior Teacher)
7. Dr. S. L. Nalbalwar (Internal Member - Senior Teacher)
8. Prof. V. P. Jawanjale (Internal Member - Senior Teacher)
9. Dr. L.N. Singh (Internal Member - Senior Teacher)
10. Dr. H.A. Mujawar (Internal Member - Senior Teacher)
11. Dr. M. Sadaiah (Invited Member - Teacher)
12. Dr. R. S. Pawade (Invited Member - Teacher)
13. Prof. M.P. Bhagat (Invited Member from Administration)
14. Prof. H. N. Warhatkar (Invited Member from Administration)
15. Shri. V. S. Chavan (Invited Member from Administration)
16. Dr. V. G. Sargade (Member Secretary)

Following members could not attend the meeting:

1. Dr. G. M. Deshmukh
2. Dr. M. A. Dabhade
3. Dr. V. J. Bansod
4. Dr. R. P. Kate
5. Prof. S. R. Sutar
6. Prof. A.P. Shesh
7. Shri. S. P. Vaidya
8. Prof. V. J. Kadam
9. Prof. A. W. Kiwelekar

Following points were discussed and decisions were taken:

Item No. 1: To discuss about preparation of AQAR for 2010-11 & 11-12

- Dr. H. N. Warhatkar was asked to discuss the issues related to finalization of AQAR with the Vice-Chancellor and submit the Final AQAR for 2010-11 at the earliest.
- It was decided that the unit cost of education should be calculated by the individual departments and be reported to the Vice-Chancellor at the earliest.
- All the members of AQAR preparation committee were asked to start the preparation of AQAR for 2011-2012 and submit the Final AQAR for 2011-12 to the Vice-Chancellor at the earliest.

Item No. 2: To inform about calendar of meetings

- The Vice-Chancellor has already circulated the calendar of all the meetings to be held in the current academic year.
- It was decided to follow this calendar scrupulously and arrange the meetings as per the schedule.
- Attendance Register of all these meetings must be maintained by the concerned faculty/officers of the University.
- The minutes of all these meeting should be written and a copy must be submitted to the office of the Vice-Chancellor within 10 days from the date of meeting.

Item No. 3: To take a review of action taken on minutes of previous meetings

- All the members were requested to go through the minutes of all the previous meetings of IQAC carefully and act accordingly. They were asked to list the relevant tasks/activities in those minutes and conform/comply accordingly.

Item No. 4: To know the status of TEQIP – II activities

- It was decided that TEQIP – II meetings would be conducted by TEQIP –II Coordinator.

- The minutes of each meeting should be documented and discussed in subsequent IQAC meetings.
- The activities which are supposed to be completed during July – September 2012, should be accelerated.
- The Vice-Chancellor informed that the proposals which require approval by Executive Council should be sent to him or before 30/07/2012.

Item No. 5: To decide about inviting adjunct faculty

It was decided that at least 2 (and maximum 4) experts from reputed research organizations and institutes should be invited as faculty to teach M. Tech courses either partially or fully.

The meeting ended with thanks to the chair.

The next meeting would be held on 18th October, 2012.

Dr. V. G. Sargade
Member - Secretary